



# **PSMA/NOF Annual Spring Training**

**March 26-27, 2019**

**Crowne Plaza Reading Hotel**

**1741 Papermill Road, Reading, PA 19610**

**Hotel Reservations: (877) 814-2538**

## **Training Being Offered**

- **PSMA/NOF 101 Basic Onlot System Inspection Course**
- **PSMA/NOF 102 Advanced Onlot System Inspection Course**
- **PSMA/NOF 103 Experienced Onlot System Inspection Course**
- **PSMA/NOF SR1 Standards Refresher Course**

**REGISTER ONLINE**

**[www.PSMA.net](http://www.PSMA.net)**

# APPLICATION FOR TRAINING & LIMITED LICENSE: One form per trainee and make copies as needed.

Send form & payment to: PSMA, PO Box 144, Bethlehem, PA or fax to 215.689.4263

REGISTER ONLINE at [www.PSMA.net](http://www.PSMA.net) • 717.763.PSMA (7762)

## Employer Declaration and Agreement—complete BEFORE training

The below identified Business (“Licensee”) hereby applies for a limited license to use the Onsite Wastewater Treatment System Inspection Standards promulgated by the Pennsylvania Septage Management Association, Inc. and the National Onsite Wastewater Education and Research Foundation, Inc. (“PSMA/NOF”). If granted, the license shall remain in effect only so long as the trainee individual named in this Application is a Certified PSMA/NOF Inspector, as defined in the Training Policies of PSMA/NOF and remains in the employ of the below identified business, and only so long as the identified business identified remains a member of PSMA. The license shall automatically expire when either of these conditions ceases to exist.

As the employer of a PSMA certified Onlot Wastewater Treatment System Inspector, Licensee agrees and pledges that Inspectors in its employ will fully apply the Standards for every inspection that is presented or described to the client or any other party as constituting a “PSMA Inspection,” or words to that effect. Licensee agrees and pledges to comply with the PSMA Code of Ethics (Code).

Licensee acknowledges that failure to fully and strictly apply the Standards, or to misrepresent them, or failure to comply with the Code can result in decertification of the Inspector and expulsion from Association membership. Upon the approval of the Application by PSMA, Licensee will be legally bound by these terms. The person executing this application certifies that he or she is authorized to bind the identified Business to the terms hereof.

Business Name \_\_\_\_\_ Trainee’s Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-mail \_\_\_\_\_

Phone \_\_\_\_\_

## PSMA/NOF TRAINING

### Certification Course Registration (March 26-27, 2019):

- 101 PSMA Member Tuition – \$395 (Tue & Wed) – Have you taken 101 before?  Yes,  No
- 102 PSMA Member Tuition – \$395 (Tue & Wed) – Have you taken 102 before?  Yes,  No
- 103 PSMA Member Tuition – \$395 (Tue classroom, remainder online) **Space is Limited**
- SR1 PSMA Member Tuition – \$150 (Wed AM only)

**REGISTER BY MAIL**  
Must be received by Monday, March 18  
**REGISTER ONLINE** at [www.PSMA.net](http://www.PSMA.net)  
Online registration closes Thursday, March 21

*Cancellation Deadline: March 18*  
*No refunds will be given after this date*

If you have special needs, please contact the  
PSMA office at 717.763.PSMA.

### PSMA Membership: (your company must be a member of PSMA to register for Inspector Certification courses)

- Already a PSMA member: Company Member # \_\_\_\_\_
- I would like to join PSMA! Please visit [www.psm.net](http://www.psm.net), click “Membership,” and complete a membership application. Or, you can also add your member fee with with your training registration payment. Refer to the membership fee chart on our website to determine the correct fee category.
  - \$350 Group A
  - \$400 Group B
  - \$450 Group C
  - \$500 Group D
  - \$600 Group E
  - \$750 Group F

### Payment:

TOTAL AMOUNT DUE: \$ \_\_\_\_\_

Check enclosed. Make check payable to PSMA, PO Box 144, Bethlehem, PA 18016

Credit Card:  Visa  MasterCard  Discover

Credit Card Number: \_\_\_\_\_

Name on Card: \_\_\_\_\_

AMEX

Exp. Date: \_\_\_\_ / \_\_\_\_

Security Code: \_\_\_\_\_

Signature: \_\_\_\_\_

**Register online at [www.PSMA.net](http://www.PSMA.net)**

**YOU WILL RECEIVE AN EMAIL CONFIRMATION & ADDITIONAL DETAILS AT THE EMAIL ADDRESS PROVIDED ABOVE**

# Which Course is Right For You?

All new trainees must take **PSMA/NOF-101**. If you are certified but have only limited field experience, and need to brush up on the very basic concepts, PSMA/NOF-101 is the right choice to meet your beginner needs. Because PSMA/NOF-101 is for beginners, trainees are limited to two consecutive attendances. If you are certified and use or have used the Standards at times in the past, the **PSMA/NOF-102** is more appropriate. PSMA has developed the **PSMA/NOF-103** course for experience inspectors who have already held a 102-level certification for at least four years.

*Please Note:* The skills of reading and writing are required prerequisites for training and for all candidates who will take the PSMA/NOF certification exam. PSMA/NOF-certified inspectors must be able to follow written instructions, record field measurements, write answers to questions and draw conclusions. Trainees must be able to complete the training and the exam without reading or writing assistance. Persons with disabilities should notify the PSMA Office in advance of the session, and reasonable accommodations will be made to assist in facilitating your participation.

**Be Prepared!** All trainees should bring materials to take notes. A calculator will be beneficial. If you have inspection tools such as probe rods, flashlight, mirror, tape measure and gloves, please bring them. Both 101 and 102 include a field trip to nearby onlot systems with hands-on application of inspection skills. The field activity on Day 2 operates rain or shine. Dress appropriately for field conditions; bring a change of shoes.

## 101 Basic Onlot Wastewater Treatment Systems Inspection Certification

This beginner's course covers the PSMA/NOF Inspection Standards. Subjects covered include: system permitting and operations history, basic system components, the basics to locating systems, basics to recognizing problems, analysis of inspection results and evaluation report writing. Individuals who complete the course work and achieve a passing grade on the post-training exam become 101 certified. PSMA-NOF Inspection Standards can then be used under a limited license agreement.

## 102 Advanced Onlot Wastewater Treatment Systems Inspection Certification

This advanced course is available to PSMA/NOF101-certified inspectors. This course builds upon PSMA/NOF-101 and covers subjects which include inspecting "standard" and "alternate" systems, problem-solving techniques and case studies focusing on standard and difficult systems. Participants should have at least one years experience inspecting onlot systems through the application of the PSMA/NOF Inspection Standards. Participants must have successfully completed PSMA/NOF-101.

## 103 Experienced Onlot Wastewater Treatment Systems Inspection Certification

This course is available to experienced PSMA/NOF102-certified inspectors. This course does not re-teach the Inspection Standards, but rather it helps students apply those Standards in various scenarios. The course is divided up into one full day of classroom instruction (no field visits) and the equivalent of eight hours of online education. Students will select two approved online topics from the PSMA course catalog to complete at home. The certification exam will also be taken online (via the online SR1 course). Participants should have at least six years experience inspecting onlot systems through the application of the PSMA/NOF Inspection Standards. Participants must have completed & held a PSMA/NOF-102 certification for at least four years.

## SR1 Refresher Onlot Wastewater Treatment Systems Inspection Certification

This half day course is available to PSMA/NOF-102 certified inspectors. This course covers changes and updates to the existing Inspection Standards as well as a certification test. Participants should have at least six years experience inspecting onlot systems through the application of the PSMA/NOF Inspection Standards. Participants must have successfully completed PSMA/NOF-102. SR1-certified inspectors must also earn 16 hours of approved continuing education during the next 2 years to maintain certification.

## How to Register

Your company must be a member of PSMA to register for an inspection certification course. Complete an "Application for Training & Limited License Form" for each student participating and return the form(s) along with payment to PSMA, PO Box 144, Bethlehem, PA 18016 or fax (215) 689-4263. **You can also register online at [www.PSMA.net](http://www.PSMA.net).**

## Training Location Information & Lodging

### Crowne Plaza Reading Hotel

1741 Paper Mill Road

Reading, PA 19610

Hotel Reservations: (877) 814-2538

Group Room Block: PSMA

Discount Group Rate: \$94 (cut off March 22nd)

[www.crowneplazareading.com](http://www.crowneplazareading.com)



**PSMA**  
**PO Box 144**  
**Bethlehem, PA 18016**  
  
**www.PSMA.net**

## Register online at [www.PSMA.net](http://www.PSMA.net)

<b>Tuesday, March 26</b>	7:30 a.m. – 12:00 p.m.	101/102/103 AM Classes	Check-In Opens
	8:00 a.m. – 12:00 p.m.	101/102/103 AM Classes	Lunch
	12:00 p.m. – 1:00 p.m.	101/102/103 PM Classes	Lunch
	1:00 p.m. – 5:00 p.m.	101/102/103 PM Classes	101/102 PM w/Certification Exams
	5:00 p.m. – 6:30 p.m.	101/102 Dinner	
	6:30 p.m. – 8:00 p.m.	101/102 Evening Classes	
<b>Wednesday, March 27</b>	7:00 a.m.	7:30 a.m. – 12:30 p.m.	Check-In Opens
	7:30 a.m. – 12:30 p.m.	SR1 Session	
	7:30 a.m. – 12:30 p.m.	101/102 AM w/ Field Activity	
	12:30 p.m. – 1:30 p.m.	Lunch	
	12:30 p.m. – 4:30 p.m.	101/102 PM w/Certification Exams	

## Schedule of Events

**Discount Deadline: Mar. 22; Group: PSMA**

Hotel Reservations: (877) 814-2538

1741 Papermill Road, Reading, PA 19610

The Crowne Plaza Reading Hotel

### Hotel Information

The Crowne Plaza Reading Hotel has rooms available at a discounted rate of \$94 for single or double rooms. Please reference that you are with the Pennsylvania Septage Management Association group to receive the discounted rate.

*The fee for 101 & 102 includes all food functions including dinner on Tue; the fee for 103 includes lunch & breaks on Tue; and, the fee for SR1 includes lunch & breaks on Wed morning only.*

## Fees & Schedule

- 101 (March 26-27, 2019)
- 102 (March 26-27, 2019)
- 103 (March 26th & online)
- SR1 (March 27th AM only)
- PSMA Member: \$395 (available to PSMA members only)
- PSMA Member: \$395 (available to PSMA members only)
- PSMA Member: \$395 (available to PSMA members only)
- PSMA Member: \$150 (available to PSMA members only)