



PSMA/NOF Annual Spring Training

**April 3 & 4, 2012
Crowne Plaza Reading Hotel
Wyomissing, PA**

Trainings Being Offered:

- PSMA/NOF 101**
- PSMA/NOF 102**
- PSMA/NOF SR1**
- Vacuum Truck Training**

www.pdma.net

Which Course is Right For You?

All new trainees must take **PSMA/NOF-101**. If you are certified but have only limited field experience, and need to brush up on the very basic concepts, PSMA/NOF-101 is the right choice to meet your beginner needs. Because PSMA/NOF-101 is for beginners, trainees are limited to two consecutive attendances.

If you are certified and use or have used the Standards at times in the past, the **PSMA/NOF-102** is more appropriate.

PSMA/NOF-SR1 is for those inspectors who are enrolled in the Continuing Education Program. If you are an experienced inspector, this is the right choice for you! This inspector can add extra endorsements to their certification level.

Please Note: The skills of reading and writing are required prerequisites for training and for all candidates who will take the PSMA/NOF certification exam. PSMA/NOF-certified inspectors must be able to follow written instructions, record field measurements, write answers to questions and draw conclusions. Trainees must be able to complete the training and the exam without reading or writing assistance. Persons with disabilities should notify the PSMA Office in advance of the session, and reasonable accommodations will be made to assist in facilitating your participation.

Be Prepared!

All trainees should bring materials to take notes. A calculator will be beneficial. * If you have inspection tools such as probe rods, flashlight, mirror, tape measure and gloves, please bring them. Both 101 and 102 include a field trip to nearby onlot systems with hands-on application of inspection skills. The field activity on Day 2 operates rain or shine. Dress appropriately for field conditions; bring a change of shoes.

101 Basic Onlot Wastewater Treatment Systems Inspection Certification

This beginners course covers the PSMA/NOF Inspection Standards. Subjects covered include: system permitting and operations history, basic system components, the basics to locating systems, basics to recognizing problems, analysis of inspection results and evaluation report writing. Individuals who complete the course work and achieve a passing grade on the post-training exam become 101 certified. PSMA-NOF Inspection Standards can then be used under a limited license agreement.

102 Advanced Onlot Wastewater Treatment Systems Inspection Certification

This basic course is available to PSMA/NOF-certified inspectors. This course builds upon PSMA/NOF-101 and covers subjects which include inspecting “standard” and “alternate” systems, problem-solving techniques and case studies focusing on standard and difficult systems. Participants should have at least one year’s experience inspecting onlot systems through the application of the PSMA/NOF Inspection Standards. Participants must have completed PSMA/NOF-101.

SR1 Standards Refresher

This half-day course is an intensive exploration of the PSMA/NOF Inspection Standards. PSMA/NOF-SR1 focuses on amendments to the Inspection Standards, understanding and interpreting field observations and data and drawing conclusions. Class discussion and participant questions are also key components. Only inspectors who have successfully completed 101 and 102, and who have entered the Continuing Ed Program are eligible to participate. SR1 inspectors are required to earn 16 CE credits during a 2-year term period. This program encourages inspectors to continue to learn by attending multiple events throughout each two year cycle. By attending this 4 hour course, the inspector earns 4 credit hours.

Vacuum Truck Training

If you own or operate a vacuum truck used to clean septic tanks, aerobic treatment units, holding tanks or grease traps, this one-day training session is for you. Topics of instruction include: materials to pump and to avoid; government regulations; truck equipment and components; drive & control mechanisms; basic & advanced pump out skills and procedures; loading & unloading; safety, spill & emergency response plans; customer interaction and education; reasons to manage these materials; basic science of vacuum & pressurization; basic pump truck operations; manifests & reports.

APPLICATION FOR TRAINING & LIMITED LICENSE: One form per trainee and make copies as needed.

Send form & payment to: PSMA, 4305 North Sixth Street, Suite A, Harrisburg, PA 17110 or fax to 717.238.9985

www.psm.net • 717.763.PSMA (7762)

Part I. Employer Declaration and Agreement—complete BEFORE training

The below identified Business ("Licensee") hereby applies for a limited license to use the Onsite Wastewater Treatment System Inspection Standards promulgated by the Pennsylvania Septage Management Association, Inc. and the National Onsite Wastewater Education and Research Foundation, Inc. ("PSMA/NOF"). If granted, the license shall remain in effect only so long as the individual named in Part 2 of this Application, or another employee, is a Certified PSMA/NOF Inspector, as defined in the Training Policies of PSMA/NOF and remains in the employ of the below identified business, and only so long as the identified business identified in Part I remains a member of PSMA. The license shall automatically expire when either of these conditions ceases to exist.

As the employer of a PSMA certified Onlot Wastewater Treatment System Inspector, Licensee agrees and pledges that Inspectors in its employ will fully apply the Standards for every inspection that is presented or described to the client or any other party as constituting a "PSMA Inspection," or words to that effect. Licensee agrees and pledges to comply with the PSMA Code of Ethics (Code).

Licensee acknowledges that failure to fully and strictly apply the Standards, or to misrepresent them, or failure to comply with the Code can result in decertification of the Inspector and expulsion from Association membership. Upon the approval of the Application by PSMA, Licensee will be legally bound by these terms. The person executing this Part I certifies that he or she is authorized to bind the identified Business to the terms hereof.

Business Name: _____ Signed: _____ Date: _____
(Candidate's employer if different from candidate. If same, then candidate signs here.)

Company Name _____ Trainee's Name _____

Address _____

City _____ State _____ Zip _____ E-mail _____

Phone _____ Fax _____

PSMA/NOF TRAINING

Check Correct Fee:

101 PSMA Member Tuition - \$350

102 PSMA Member Tuition - \$350

SR1 PSMA Member Tuition - \$150 (Wednesday)

Vacuum Truck Training PSMA Member Tuition - \$175 (Wednesday)

Vacuum Truck Training Non-Member Tuition - \$250 (Wednesday)

CANCELLATION DEADLINE:

Monday, March 26

No refunds will be given after this date.

If you have special needs, please contact the PSMA office at 717.763.PSMA.

PSMA Membership

Yes, I would like to join PSMA! My membership application is attached. I have checked the appropriate fee below.

\$350

\$400

\$450

\$500

\$600

\$750

TOTAL AMOUNT ENCLOSED: \$ _____

Make check payable to PSMA

Credit Card: Visa MasterCard Discover

Credit Card Number: _____ Exp. Date: ____/____/____ 3-Digit Security Code: _____

Name on Card: _____ Signature: _____

DO NOT COMPLETE PART 2. YOU WILL COMPLETE PART 2 AFTER THE TRAINING AND BEFORE THE TEST.

Part II. Inspector Candidate Declaration and Agreement—complete AFTER training

If I become certified as an Onsite Wastewater Treatment System Inspector by PSMA/NOF, I agree and pledge to fully apply the Standards for every inspection that I represent to the client or any other party as constituting a "PSMA Inspection," or words to that effect. I agree and pledge to comply with the PSMA Code of Ethics (Code). I recognize that failure to fully apply the Standards or comply with the Code can result in my decertification and the revocation of my employer's License to use the PSMA/NOF Standards. My signature signifies my acceptance and agreement to be legally bound by the above pledges and agreement.

I certify that I have completed the necessary training on ____/____/____ and that I am, to the best of my knowledge and belief, eligible to complete the certification exam.

Signed: _____ (Candidate's signature at completion of training)



PSMA
4305 N. Sixth Street
Suite A
Harrisburg, PA 17110

UPCOMING TRAINING

July 2012

PSMA/NOF 101 –
 Chesterfield, New Jersey
 PSMA/NOF 102 –
 West Chester, Pennsylvania

Sept. 2012

PSMA/NOF 101 and 102 –
 Montoursville, Pennsylvania
 PSMA/NOF 101 or 102 –
 Western PA

**Keep an eye on www.pdma.net
 for training updates.**

Fees & Schedule

- | | |
|---|--|
| <input type="checkbox"/> 101 (April 3 & 4) | PSMA Member: \$350 <i>(available to PSMA members only)</i> |
| <input type="checkbox"/> 102 (April 3 & 4) | PSMA Member: \$350 <i>(available to PSMA members only)</i> |
| <input type="checkbox"/> SR1 (April 4) | PSMA Member: \$150 <i>(available to PSMA members only)</i> |
| <input type="checkbox"/> Vacuum Truck (April 4) | PSMA Member: \$175 Non-Member: \$250 |

The fee for 101 and 102 includes all food functions. The fee for SR1 and Vacuum Truck includes lunch and breaks on Wednesday only.

Hotel Information

The Crowne Plaza Reading Hotel
 1741 Papermill Road
 Wyomissing, PA 19610
 For Reservations: 877.354.1011
Hotel Deadline: March 19, 2012

The Crowne Plaza Reading Hotel has rooms available at a discounted rate of **\$82** for single or double rooms. Please reference that you are with the Pennsylvania Septage Management Association group to receive the discounted rate.

Schedule of Events

Tuesday, April 3

7:30 a.m.	Check-In
8:00 a.m. – 12 p.m.	101 & 102 Morning Session
12 p.m. – 1:00 p.m.	101 & 102 Lunch
1:00 – 4:00 p.m.	101 & 102 Afternoon Session
5:00 – 6:30 p.m.	101 & 102 Dinner
6:30 – 8:00 p.m.	101 & 102 Evening Session

Wednesday, April 4

7:00 a.m.	Check-In
7:30 – 11:30 a.m.	SR1 Session
7:30 a.m. – 12 p.m.	101 & 102 Morning Session & Field Activity
8:00 a.m. – 5:00 p.m.	Vacuum Truck Training
12 p.m. – 1:00 p.m.	Lunch
1:00 – 2:30 p.m.	101 & 102 Afternoon Session
2:30 – 4:00 p.m.	101 & 102 Certification Exams